



**SCHOOL SPORT NEW ZEALAND (SSNZ)
FORM 1 – TRANSFER FORM**

*This Form 1 must be completed where a student has transferred to a new School (Transferring Student) **after 1st January 2026** and wishes to participate in Championship Level Competitions in SSNZ Sanctioned Events (including some qualifying events). Section A must be completed by the Principal of the School receiving the transferring student (New School) and then Section B is to be completed by the Principal of the student's previous school (Previous School). Refer to the SSNZ Eligibility Regulations (see Note 1 below).*

SECTION A: *This section is to be completed by the Principal of the New School where the student has enrolled and is attending. It must be completed and then sent to the Principal of the Previous School and SSNZ at least **10 working days** prior to the start of the Sanctioned Event in which the Transferring Student wishes to participate. If it is not submitted by this deadline, the Student is not allowed to participate. The consent of the Student and their Primary Caregiver/s must be obtained before this form is completed and submitted.*

Student's Name			
D.O.B.		Year Level	
New School		Enrolment Date	
Previous School		Departure Date	

I confirm that the transfer of the Student named above does not breach Ministry of Education zoning or the School's enrolment scheme (please tick).

Please indicate the Championship Level Sport(s) this student intends to participate in:

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New School Principal's Name	New School Principal's Email	New School Principal's Signature	Date

Once Section A is complete, email this form to the Principal of the Previous School and ceo@schoolsportnz.org.nz

SECTION B: *This section is to be completed by the Principal of the Previous School where the student was previously enrolled and attended. It must be completed and sent to the Principal of the New School and SSNZ within **5 working days** of receiving this form from the New School or SSNZ, as applicable. Failure to submit this Form by this deadline means the Transferring Student will be allowed to participate, subject to meeting all other eligibility requirements.*

Please tick one of the following options

- Option 1: In good faith I honestly believe the transfer does not breach the SSNZ Eligibility Regulations.
- Option 2: I wish to invoke the requirement for completion of Statutory Declarations by the Transferring Student, the Principal of the New School and the Student's Primary Caregiver/s, as per the SSNZ Eligibility Regulations.

Did this Student participate in one or more games/ fixtures/events in the sport(s) stated above in a Championship Level Competition in a SSNZ Sanctioned Event (including qualifiers) for their Previous School? (Please circle) YES / NO

Previous Principal's Name	Previous Principal's Email	Previous Principal's Signature	Date

Once Section B is complete, please email this form to the New School Principal and ceo@schoolsportnz.org.nz

*If Option 2 is selected, or SSNZ requests it, the statutory declarations in Form 2 (Transferring Student), Form 3 (New School Principal) and Form 4 (Primary Caregiver) must then be completed by the New School and sent to the Previous School Principal and ceo@schoolsportnz.org.nz **within 3 working days** of the New School receiving this Form.*