

RUN SHEET FOR TRIATHLON NEW ZEALAND ANNUAL GENERAL MEETING

Time	Action	Who	Minutes
19.00	<p>Welcome</p> <p>Welcome delegates and observers to the 38th Annual General Meeting of Triathlon New Zealand and declare the meeting open and state the time</p>	Neil	<p>Ginge Burnett, Mark Grammar, Peter Fitzsimmons, Kay Abayakoon, Amanda Chambers, Diane Talanoa, George Massingham, John Scott, Ken O'Rourke, Oringa Barach, Paul Miller, Peter Burton, Robin Eyre, Suzanne Board, Tamsyn Hayes, Terry Sheldrake, Thomas Singleton, Nicola Sproule, Peter Burton, Matthew Berg, Shanelle Barrett, Bill Roxburgh</p> <p>AGM 2022 declared open at 7.04pm</p>
	<p>Ask that all cameras and microphones be switched off and on mute to keep noise disruption to a minimum and internet speed regulated</p> <p>Note that the meeting is being recorded</p>	Neil	
	<p>A special welcome to Patron, and Life Members attending: (Garth Barfoot MNZM) Peter Fitzsimmons OBE, Terry Sheldrake, Shanelle Barrett, (Arthur Klapp)</p> <p>I would like to acknowledge those Life Members that cannot attend: Evelyn Williamson, Dr John Hellemans,</p>	Neil	

	Garry Boon, Bruce Chambers, Tom Pryde MNZM, Erin Baker MBE		
	Introduce staff members attending the AGM – CEO Pete de Wet, Mel Saltiel and Anna Russell	Neil	
	Acknowledge excellent work done throughout the year by the clubs, event providers and staff of TNZ	Neil	
	<p>Attendance and Apologies</p> <p>Ask that delegates acknowledge when their names are called out – Read attendee registration list</p> <p><i>Mel to call out those registered and note any proxy representations</i></p>	Neil	All acknowledged, no proxy representations
	<p>Read out apologies, ask if there are any further apologies, and ask for a Mover and Secunder that the apologies be Received</p> <p><i>Mel to outline any apologies</i> <i>Natalie Smith, Evelyn Williamson, Ian Phillips, Carol Harwood (Rats), Victoria Murray-Orr</i></p>	Neil	Apologies Natalie Smith, Victoria Murray-Orr, Carol Harwood, Evelyn Williamson
	<p>Declare if there is a quorum (not less than 50% of voting members present through their Delegates/s</p> <p><i>Quorum requires 16 attendees</i></p>	Pete	Quorum met
	Bereavements	Neil	

	<p>Ask delegates to observe a moment's silence in memory of Queen Elizabeth II, Olivia Podmore, Emily McMaughtan, David Lane</p> <p>Ask delegates if there was anyone they would also like to remember.</p>		
	<p>Agenda</p> <p>Ask if there are any items of general business to be added to the Agenda</p>	Neil	Thomas Singleton – STMS general business added
	<p>Confirmation of Minutes</p> <p>Ask for a mover and seconder for adoption of the 2021 minutes of the Annual General Meeting (checking that no one has any changes to the meeting minutes)</p> <p><i>Mover</i> <i>Seconder</i> <i>All in favour say I</i> <i>Anyone against</i> <i>Carried</i></p>	Neil	<p>Mover Suzanne Board</p> <p>Seconder Matthew Berg</p> <p>All in favour</p>
	<p>Receive and Adopt Annual Report</p>	Neil	<p>Mover Ken O'Rourke</p> <p>Seconder Amanda Chambers</p> <p>All in favour</p>

	<p>Ask if there is any discussion on the Annual Report – highlight any items from the report</p> <p>Ask for a mover and seconder for Receiving the Annual Report</p> <p><i>Mover</i> <i>Seconder</i> <i>All in favour say I</i> <i>Anyone against</i> <i>Carried</i></p>	<p>- Pete to help with any reply</p>	
	<p>Receive and Adopt the Financial Statements</p> <p>Present the 2021-2022 audited accounts (Reuben) and open them for discussion post their presentation</p>	<p>Reuben and Pete</p>	
	<p>Ask for a mover and seconder for Adopting the 2021-2022 audited accounts</p> <p><i>Mover</i> <i>Seconder</i> <i>All in favour say I</i> <i>Anyone against</i> <i>Carried</i></p>	<p>Neil</p>	<p>Mover Ginge Burnett Seconder George Massingham All in favour</p> <p>Refer to Audited Financial Report for details</p>
	<p>Advise the annual fees for 2022-2023 (no change from the previous year)</p>	<p>Neil</p>	

	<p>Appointment of Patron – Ask for a mover and seconder for appointment of Garth Barfoot as Patron</p> <p><i>Mover</i> <i>Seconder</i> <i>All in favour say I</i> <i>Anyone against</i> <i>Carried</i></p>	Neil	<p>Mover Suzanne Board Seconder George Massingham All in favour</p>
	<p>Naming of Officers elected and appointed to the Board</p> <p>Introduce Board members: Note that there are <u>two returning Part A Board Members</u> (Neil Millar and Evelyn Williamson) and <u>two new Part B Board Members</u>, appointed by the Appointments Panel – They are Victoria Murray-Orr and Ian Phillips.</p> <p>Natalie Smith Neil Millar (into term 3) Reuben Tucker Evelyn Williamson (into term 3) Bex Grace Victoria Murray-Orr Ian Phillips</p>	Neil	<p>Acknowledgement of Claire Beard as a fantastic CEO and also Hamish Carter, and also Maree Kaati and Sophie Luther, thanks for their massive contributions.</p>
	Auditor	Reuben	Mover Thomas Singleton

	<p>The board have requested a review of the Auditor – Ask for a mover and seconder for a review of the Tri NZ Auditor</p> <p><i>Mover</i> <i>Seconder</i> <i>All in favour say I</i> <i>Anyone against</i> <i>Carried</i></p>		<p>Seconder Robin Eyre All in favour</p> <p>Current cost of auditor high so seeking approval to go out and review options, specifically auditors with experience with organisations such as Tri NZ.</p> <p>Thomas Singleton – do we always need a full audit? – Yes we do for funding requirements</p>
	<p>Special Business – changes to Constitution</p> <p>The board would like the financial year to change to January to December (from July to June). Amendments to all the related dates have been made in the constitution to reflect this change. We have also changed ITU to World Triathlon, and included E-Sports/Virtual Sports into the glossary.</p> <p>A vote needs to take place, with all eligible voters who support this requested change to vote through a show of hands.</p> <p>This can be done by raising your virtual hand by clicking the reaction tab on the tab at the bottom of your zoom screen and clicking the raise hand button.</p>	<p>Reuben/Pete</p>	<p>Accounting standards and requirements on funding with current financial year makes it very hard for reporting, hence would like to change from July to June, to January to December.</p> <p>Robin Eyre - Would this change the membership renewal time? – No</p> <p>Vote for change to constitution: Yes votes: John Scott, Ginge Burnett, Matt Berg, Robin Eyre, Ken O’Rourke, Susanne Board, Shanelle Barrett, Kay Abayakoon, Mark Grammar, Peter Burton, George Massingham, Thomas Singleton, Diane Talanoa, Tamsyn Hayes, Nicola Sproule, Amanda Chambers, Oringa Barach, Bill Roxburgh</p>

	<p>Please leave this raised as we tally up the number of votes in favour of supporting the change of financial year.</p>		
	<p>Honoraria – advise that the Board recommends that no honoraria be paid to Board members in the 2022-2023 financial year</p> <p><i>Mover</i> <i>Secunder</i> <i>All in favour say I</i> <i>Anyone against</i> <i>Carried</i></p>	<p>Neil</p>	<p><i>Mover Thomas Singleton</i> <i>Secunder George Massington</i> <i>All in favour</i></p>
	<p>General Business</p> <p><i>If there is any General Business to be discussed</i></p> <p><i>Pete:</i> <i>Thank Neil for Chairing the AGM and the board for their ongoing support of the staff of TRI NZ</i></p> <p><i>Thank our partners</i></p> <p><i>Thank the community</i></p> <p><i>Thank the staff</i></p>	<p>Neil</p>	<p><i>Thomas Singleton – STMS</i> <i>Manawatu region only has 2 STMS’s</i> <i>Increasingly difficult for anyone to do it, financial constraints (high cost for clubs)</i> <i>STMS is all about traffic management of big trucks/tractors/cones but not really looking at the sport level</i> <i>Previously the body looking at this would go to the sport organisations and didn’t have much input and thus didn’t proceed with anything sport specific</i> <i>Could Tri NZ please look at helping smaller clubs with the STMS issue and lobbying the bigger STMS issue</i> <i>This topic moved to the club forum post AGM</i></p>

	Appreciation and Closure – Thank everyone for attending, thank staff for their work in preparing for the Annual General Meeting, and declare the meeting closed [state the time]	Neil	AGM 2022 is declared closed at 7.37pm

Club Forum

Suzanne Board

- Top 3 priorities of a club to kick start the discussion

All clubs seemed in favour of a regular club catch-up to share knowledge, give Tri NZ feedback

Shanelle Barrett (STMS)

- A couple of working groups with Sport NZ and the working group put together with NZTA, also Janette Douglas is reviewing the project at the moment
- Janette is gathering and reviewing feedback currently and is being collated and put together for the review committee
- Big Push from Shanelle and Janette (from Tri NZ and Cycling NZ) on what the sport landscape is like and why and how we reduce these costs
- More information coming out in the next couple of months and will feed this back to Tri NZ

- Councils are applying this all differently and not very sport specific
- Thomas Singleton has agreed that he will discuss with Shanelle outside of this forum, and Shanelle has encouraged all clubs to offer feedback to her
- Ken O'Rourke has highlighted the issue of rising costs in STMS

Forum closed 7.56pm

Mel will send out a survey for top three priorities of each club

Regular meetings will be set up to reconnect with club presidents and other committee members