



Tri NZ Sanctioning Requirement Guidelines

This is a guide to what is required to fill out for your events Sanctioning Application.

Please ensure you have all this information required **prior to attempting** to register your application online.

If you don't have all information prior to starting your application, please send any extra details missing through to Technical@triathlon.kiwi.

Any questions please also get in touch.

Event Name:	
Location:	
Date/s of Event:	
Website:	
LOC Name:	
LOC Address:	
LOC Contact:	
Competition Manager:	
CM Contact Phone:	
CM Email:	

GENERAL

1. Event Details		
1.1 Event type		
1.2 Event specifics	Number of event days	
	Start time of first race	
	Finish time of last race	
	Course and length/s (<i>list each</i>)	
	Weblink for entry	
	Athlete registration location	
	Athlete registration date	
	Athlete registration time	
	Competitor briefing	
	Bike and helmet checks	
	Volunteer briefing date	
	Volunteer briefing time	
1.3 Contractors (if required)	Medical company	
	TTMP/STMS company	
	Water safety company	
	Waste management company	

1.4 Documentation	TTMP plan	
	Health and safety plan	
	Health and safety audit cert	
	Contingency plan	
	Insurance certificate	
	Rubbish management plan	
	Local govt permission	
	Police permission	
	DOC permission	
	Transit permission	
1.5 Economic impact	<i>Number of participating athletes (all events)</i>	

TECHNICAL COURSE DESIGN AND OPERATIONS

4. Swim Course	
4.1 Swim map	
4.2 Swim director	
4.3 Distance and laps of swim	
4.4 Number of swim marshals	
4.5 Identification of swim marshals	
4.6 Expected water temperature	
	Comments
4.7 Time of high tide	
4.8 Water quality test	
4.9 Swim entry/exit	
a) Type of start	
b) Start line marked	
c) Lead boat	
d) Clear of hazards	
e) Exit identification/visibility	
f) Athletes per wave	

5. Transition	
5.1 Transition map	
5.2 Transition director	
5.3 Number of transition marshals	
5.4 Identification of transition marshals	
5.5 Equipment checking	
	Comments
5.6 Transition fair and workable	
5.7 Entry and exit management	
5.8 Cross over management (<i>if necessary</i>)	

5.9 Transition secure	
5.10 Transition surface	
5.11 Bike rack suitability (<i>are they stable, is there enough, numbered</i>)	

6. Bike Course	
6.1 Cycle map	
6.2 Cycle director	
6.3 Distance and laps of bike course	
6.4 Number of bike marshals	
6.5 Identification of bike marshals	
	Comments
6.6 Tail or lead vehicle on bike course	
6.7 Compulsory stop management (<i>if applicable</i>)	
6.8 Right hand turn management (<i>if applicable</i>)	
6.9 Cross over management (<i>if applicable</i>)	
6.10 Road surface, topography, technical challenges	
6.11 Aid stations (<i>locations, distance between, equipment</i>)	

7. Run Course	
7.1 Run map	
7.2 Run director	
7.3 Run distance and laps	
7.4 Number of run marshals	
7.5 Identification of run marshals	
	Comments
7.6 Tail or lead vehicle on bike course	
7.7 Course controlled and road safety (<i>as per TMP</i>)	
7.8 Road surface, topography, technical challenges, laser/ GPS measurement	
7.9 Aid stations (<i>locations, distance between, equipment</i>)	
7.10 Penalty box (<i>location, signage</i>)	

8. Finish Area	
8.1 Finish line director	
8.2 Number of finish marshals	
8.3 Identification of finish marshals	
	Comments
8.4 Finish chute/area defined	
8.5 Finish clock	
8.6 Aid stations (<i>location to finish, equipment</i>)	

9. Recovery Area	Comments
9.1 Near the finish area	
9.2 Sufficient water, replacement fluids, fruit available	