



Triathlon New Zealand Annual General Meeting
Sunday, 29th September 2019
12 noon -2.25pm
Novatel, Auckland International Airport, Auckland

Agenda Item	Discussion Points/Actions
WELCOME	<p>The President extended a welcome to delegates and observers to the 35th Annual General Meeting of Triathlon NZ and declared the meeting open.</p> <p>A special welcome was extended to Life Member Bruce Chambers.</p> <p>Staff members Claire Beard, Mel Saltiel, Dani de Jeu and Hamish Carter were introduced to the meeting and acknowledged for their contribution to the community and high-performance environments.</p> <p>Board member Evelyn Williamson was welcomed and acknowledged.</p> <p>The contribution of club volunteers and event providers was warmly acknowledged, and they were thanked for their efforts.</p> <p>Former Board members Jo Tisch and Marissa Carter were acknowledged for their significant contribution to the sport.</p> <p>A thank you was extended to Jen Gregory and Fay Freeman for support provided during CEO maternity leave.</p> <p>No items of General Business were notified to the meeting.</p>
ATTENDANCE	<p>Board: Graham Perks (Chair) and Evelyn Williamson</p> <p>Management: Claire Beard (CEO), Hamish Carter (GM Performance), Mel Saltiel (Community Manager), Dani de Jeu (Business Administration).</p> <p>Clubs: Ross Capill and Arthur Klap (Wellington), Tania Charles (Waitakere), Paul Miller and Suzanne Board (Tauranga), Graham Perks (RATS), Alex Waite (North Harbour), Bruce Chambers and Tony Sangster (ACT), Dave Scott (Manawatu), Michelle Selby (Whanganui Multi-Sport), Sarah Saunderson-Warner (Dunedin), Event Providers: Ben Gielberg (Fitness Locker) Mike Hirst (Black Sands)</p> <p>Proxy Votes:</p> <ul style="list-style-type: none"> • Southland vote was held by Sarah Saunderson-Warner • Shanelle Barrett (SB Events) was held by Paul Miller

	<p>Phone Vote:</p> <ul style="list-style-type: none"> • Chris Randle – Ironman • Cheryl McLay – Team Shawbrake • Claire Furlong - Whangarei
QUORUM	Noted that a quorum, representing 50% of total clubs present, or voting by proxy, or phoning into the meeting, was achieved.
APOLOGY	Erin Baker, Shanelle Barrett, Gary Boon (Life Member), Peter Fitzsimmons (Life Member), Terry Sheldrake (Life Member), Eastern Bay of Plenty, Hibiscus Coast, Kapiti, Nelson, South Canterbury Paces, Taranaki, Taupo
CONFIRMATION OF MINUTES	Minutes of the Annual General Meeting of Triathlon NZ held on 30 th September 2018 were taken as read and confirmed as a true and correct record of that meeting. MOVED Tony Sangster (Auckland)/Ross Capill (Wellington)
BUSINESS ARISING OUT OF MINUTES	Nil
ANNUAL REPORT	The 2018-2019 Annual Report was adopted with no items raised for discussion. MOVED Tony Sangster (Auckland)/Ross Capill (Wellington)
FINANCIAL REPORT	The 2018-2019 Statement of Financial Performance and Statement of Financial Position was adopted with no items raised for discussion. MOVED Bruce Chambers (ACT)/Tony Sangster (Auckland)
2019-2020 BUDGET	
ANNUAL FEES	The President advised that the fees for 2019-2020 will not be changed from those set in 2018-2019.
APPOINTMENT OF PATRON	MOVED Mike Hurst (Black Sands)/Dave Scott (Manawatu) that Garth Barfoot be appointed as Patron of Triathlon NZ.
APPOINTMENT OF AUDITOR	MOVED Tony Sangster (Auckland)/Sarah Saunderson-Warner (Dunedin) that RSM Hayes be appointed as Auditors.
APPOINTMENT OF HONORARY SOLICITOR	
BOARD APPOINTMENTS	The President provided a summary of the written report provided by Gary Boon, Chair of the Appointments Panel. Graham Perks was elected by the Board to be President, and Natalie Smith was elected by the Board to be Vice-President. Tauranga raised a question about why fewer people had applied for positions on the Board, noting these were voluntary roles. This is to be discussed in the club forum. Dunedin suggested that the incumbents should remain and instead of voting there could be a regional approach to representation. There was discussion on the need for clubs to engage with the process, with Wellington stating they carefully considered all nominees before voting.

	<p>There was discussion on the Sport NZ strategy to have a balance of female and male Board members in place by 2021. The President advised that there may need to be a change to the constitution, but the Board will come back to the membership in response to their discussions. There was a question raised about whether there is a job description for Board members. The Board charter sets out the roles and responsibilities of Board members.</p>
PART A BOARDS MEMBERS	<p>The President advised that Evelyn Williamson and Neil Millar were appointed as Part A Board members.</p>
APPOINTMENT OF PART B BOARD MEMBERS	<p>The President advised that Phil London and Andrew Te Whaiti were appointed as Part B Board members.</p>
APPOINTMENT OF HONORARY LIFE MEMBERS	<p>The following Life Members were appointed with unanimous support: Arthur Klap (The President provided an overview of achievements). Erin Baker (acceptance speech via video) Shanelle Barrett (acceptance speech via video)</p> <p>The President congratulated the Life Members on their appointment.</p>
BOARD HONORARIA	<p>The Board has not recommended any honoraria be paid to Board members in 2019-2020.</p>
TNZ HIGHLIGHTS	<p>Claire Beard, Mel Saltiel and Hamish Carter gave an overview of highlights from the 2018-2019 financial year.</p>
APPRECIATION AND AGM CLOSURE	<p>The President thanked everyone for attending, wished athletes and coaches well in their preparation for Tokyo 2020, thanked staff for their work in preparing for the Annual General Meeting, and declared the meeting closed at 2.25pm.</p>
FORUM DISCUSSION	<p>The forum followed the AGM with a range of topics covered as follows:</p> <ul style="list-style-type: none"> • Discussion on the role of the Club Advisory Group with clarification needed around what they do, key topics that get covered and how these discussions feed into strategy. • Discussion on whether the Club Advisory Group should be run by the regions, whether there should be a club advisor, and whether there is a need for a constitution change. • There have been several rule changes, which will be circulated in TRIBE. • Discussion on timing of events and the need to go back to the membership if no EOI are received. • Discussion on the calendar for national championships, and the need to release this in a timely way so clubs and individuals can plan with certainty. • Discussion on sanction fees for events and the risks around this. • Discussion on the event model including funding and marketing of events, and the sanctioning model. • Discussion around the high cost of TOs, too few TOs and inconsistency in quality of TOs. • Discussion on the change from TNZ delivering events to the community model of event delivery, with the risks shifted away from TNZ to clubs, and the cost of servicing events. There was a suggestion of a mixed-investment model to share the risk.

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