



### Position Description

<b>Title:</b>	Regional Youth Academy Coordinator Auckland
<b>Responsible to:</b>	General Manger of Performance or equivalent Tri NZ Personnel
<b>Accountable to:</b>	General Manger of Performance or equivalent Tri NZ Personnel
<b>Works with:</b>	General Manager of Performance, Auckland Tri NZ Accredited Coaches, Auckland Tri NZ Affiliated Clubs, HP Administrator, Regional Sports Trust staff, other Regional Youth Development Coordinators.
<b>Location:</b>	<b>Auckland-</b> Home or in field
<b>Purpose:</b>	To act independently in leading, coordinating and facilitating Auckland Youth Academies by working with coaches and clubs operating within the Auckland Region. Allowing collaboration, cooperation and knowledge sharing to ensure athletes have ample participation opportunities as well as a clear and consistent development pathway.
<b>Remuneration:</b>	\$1,250 + GST remunerated in quarterly installments (\$5,000 total) for the effective delivery of the Key Responsibilities.
<b>Hours of Work:</b>	The remuneration shall be regardless of hours worked, though is nominally based on 16 working days.
<b>Term:</b>	June 2019- June 2020

#### Key responsibilities and outputs:

1. Lead the Auckland Clubs and Coaching groups to ensure collaboration and cooperation between the parties.
2. Align the Clubs and Coaching groups to ensure they work together, share knowledge and learning with one another.
3. Coordinate leadership of athlete development throughout the Region, always promoting a safe and challenging environment for young people to grow.
4. Coordinate 2 to 3 RYA camps and/or events, engaging Auckland Clubs, Coaches and athletes throughout the region. In doing so providing a fun and social group environment for training, allowing athletes to challenge each other and learn. These camps should have contribution and input from multiple clubs and coaches within the Auckland region. Targeting ages varying from 5-10 years and 11-19 years- varying abilities.
5. Coordinate RYA-athlete participation / representation in National Junior Events.
6. Collaborate with the General Manager of Performance (or equivalent Tri NZ Personnel) and fellow RYA Coordinators
7. Champion Tri NZ's HP Strategy and contribute to its continued development.
8. Facilitate learning opportunities to teach the learned habits of excellence and an understanding of what it takes to succeed in Triathlon, with development coaches.
9. Contribute to the Athlete Development Communication plan to help make regional activities more visible.
10. Provide an annual calendar of regional development opportunities.
11. Contribute to building best practice resources.
12. Help advocate for age and stage appropriate events with the region.
13. Perform appropriate Health and Safety procedures at Regional Camps, as outlined by Triathlon NZ.
14. Facilitate the agreed spend of World Masters Games Legacy funding with Clubs/ Coaches on equipment for Youth Participation.
15. Provide a framework to allow continued regional activity.

#### Desired Capabilities / Competencies:

1. Creating and keeping to deadlines, planning and organization skills
2. Open communication and collaboration skills.
3. Experience with working with coaches in sports landscapes.
4. Highly developed personal professionalism.
5. Ability to work with various parties, with sometimes different perspectives to achieve united goals.
6. Knowledge and experience in Triathlon would be helpful.