



TRIATHLON NZ EVENT PROPOSAL

**TRIATHLON NZ NATIONAL CHAMPIONSHIP AND SELECTION EVENT
PROPOSAL DOCUMENT
MARCH 2019**

EVENT PROPOSAL

The Triathlon NZ Event proposal is a document that clearly outlines the criteria required to be considered to hold a National Championship or Selection event.

This document will cover the Triathlon NZ Policy for Allocation of National Championships and ITU World Championship Selection Events.

What Triathlon NZ Wants To Achieve From Event Proposal

- Offer a transparent and fair process in allocating NZ Champs and Selection status to events
- Enhance the quality of communication between Triathlon NZ and event providers
- Ensure all National Championships and Selection events are delivered to a high standard

The Event Proposal Process

Having your event be considered for a National Championship or selection event is only achieved through an event provider submitting to Triathlon NZ the completed Event Proposal form with all information requested.

To ensure a well-rounded and robust discussion around the allocation an Event Selection Panel is to be formed.

The formation and mandate of the Event Selection Panel is to allocate:

1. Triathlon NZ National Championships
2. Age Group ITU World Championship Selection Events

The Event Selection Panel will comprise of:

1. The Triathlon NZ Technical & Events Advisor, Community Coordinator or equivalent
2. The Triathlon Community Manager
3. A Triathlon NZ Board member
4. 1x Independent Triathlon NZ member (e.g. age group athlete, club member, technical official, or accredited coach)
5. 1x Event Advisory Group member

Triathlon NZ will call for an Expression of Interest (EOI) from event providers via EDM or Email, once EOI submission period has concluded all event applications will be reviewed, where multiple EOI's have been submitted for the same National Championship or Selection Event a request for an Event Proposal will be circulated to those applicants with a cut-off period indicated.

Once the cut-off period for the proposal submission has been reached, the Triathlon NZ Technical & Events Advisor (or equivalent) will forward all proposals, along with a proposal summarizing document, onto the Event Selection Panel in preparation for the Panel to meet to discuss.

Once the panel have met and the allocation decisions have been made, the Triathlon NZ Technical & Event Advisor (or equivalent) will notify the Triathlon NZ board for ratification. Once ratified, all applicants will be notified if either successful or unsuccessful.

The Event Proposal Time Frame*

February/March:

EOI's circulated for all National Championships and Selection Events where contracts have concluded

March/April

Proposals requested where multiple EOI's have been submitted
Formation of Event Selection Panel

May/June

Event Selection Panel to have met and appoint National Championship and Selection Events
Triathlon NZ Technical & Events Advisor (or equivalent) to advise Board of event appointments for ratification.

July

All applicants notified of decisions from Event Selection Panel
Announcement of the National Championship and Selection events for the upcoming season

Successful applicants sent NZ Champs/Selection event information pack.

*Please note dates for NZ Schools Triathlon will differ as these are appointed further in advance.

NATIONAL CHAMPIONSHIP ALLOCATION

Triathlon New Zealand may organize National Championships in the following distances and categories as shown in the chart below:

	Elite	U23	Junior	Age-Group	Paratriathlon
TRIATHLON					
Sprint Distance	yes	yes	yes	yes	yes
Standard Distance	yes	yes		yes	no
Middle Distance (prev. Long)	yes			yes	yes
Long Distance (prev. Ultra)	yes			yes	no
Team Tag	yes		yes	yes	no
DUATHLON					
Sprint Distance	yes	yes	yes	yes	yes
Standard Distance	yes	yes		yes	yes
Middle Distance (prev. Long)	yes			yes	yes
AQUATHLON					
Standard Distance	yes	yes	yes	yes	yes
WINTER TRIATHLON					
Distances to be agreed	yes	yes	yes	yes	yes
AQUABIKE					
Distances to be agreed	yes	yes	yes	yes	yes
CROSS TRIATHLON					
Sprint Distance	yes	yes	yes	yes	yes (excluding TRI1)
Standard Distance	yes	yes		yes	yes (excluding TRI1)

Triathlon NZ may also organise National Championships in other disciplines, including multisport, over distances and in categories to be decided at the time these championship events are sanctioned. Triathlon NZ may also choose to introduce a team relay category to any of the multisport disciplines it administers.

In addition to the categories shown in the above tables, Triathlon NZ is also the sanctioning body for National & Regional Schools Championships conducted for Triathlon, Duathlon, Aquathlon, winter triathlon and any other multisport disciplines administered by ITU or NZSSSC.

The standard distances for School Events vary dependent on age.

National Championship Philosophy

National Championship status must be held at events that are well established, attract NZ's best, have an ease of access for the NZ population, high quality of delivery, and must meet any additional criteria outlined in tender documents, including participation numbers.

National Championships are designed to add prestige to an event but **please note this may not result in increased participation numbers.**

Allocation of Championship Status

Triathlon NZ Championships titles will, unless extraordinary circumstances occur, be allocated to events owned by Triathlon NZ. The only exception is if Triathlon NZ does not own an event for the particular Championships title distance and requires a third party to deliver.

If a third-party event is required to host a National Championship, the event will be put to tender following the process outlined in the previous section.

Third parties are to be awarded the contract for a 1-year term if it is the first time to host that National Champs or up to a 3-year term if it is an existing championship event. Contracts will be reviewed at the end of the term, or annually, against Triathlon NZ criteria.

National Championship Requirements

The Event Selection Panel will discuss each proposal and rank based on the below criteria:

- Event Provider must be in good standing with Triathlon NZ
- Event must be Sanctioned under Triathlon NZ Event Accreditation System (Priority will be given to an event that has been sanctioned for a minimum of two years prior to applying)
- Must implement Triathlon NZ One Day Memberships which apply to the whole event
- Distances at the event must be as per the Triathlon NZ rules for the specified championship event
- Location of event (e.g. Ease of proximity for athletes, population base, amenities available, North Island and South Island rotation)
- Date of event on calendar in comparison to World Championships and other like local events
- Historical entrant numbers
- Community support:
 - Mandatory support letter from local government
 - Confirmation of support from key stakeholders
 - Confirmation of Support from the local Regional Sports Trust
 - Confirmation of engagement with the local triathlon club
- Consultation with local iwi and Department of Conservation (where relevant)
- Initiatives towards becoming a zero-waste event
- Sustainability (e.g. *Events which can demonstrate they have a long-term commitment of support from key partners will be viewed favourably.*)

National Championship events will need to implement Triathlon NZ One Day Memberships as part of its entry process for all races at the championship event.

One Day Membership Prices (all GST inclusive):

*Please note if entrants are members of Triathlon NZ they are not required to pay this membership fee.

- Long-distance events (3.8km swim/180km bike/42.2km run) = NZD\$25
- Middle-distance events (1.9km swim/90km bike/21.1km run or Aquabike) = NZD\$20
- Olympic-distance (incl. off-road, duathlon) = NZD\$10
- Sprint-distance or short-distance events (incl. off-road, aquathlon, duathlon) = NZD\$5

Please note that team entries are only required to pay one membership per team.

Fee Structure

Sanctioning Fee

\$1,200 + GST (Triathlon events)

\$500 + GST (Duathlon, Aquathlon and Cross-Tri events)

(Officials and Add-ons at additional charge, please contact technical@triathlon.kiwi for further information)

National Championship Fee

Triathlon = \$950 + GST

Duathlon = \$750 + GST

Aquathlon = \$500 + GST

Schools events = \$500 + GST

Primary Selection Fee (not applicable if already a National Championship)

Triathlon = \$950 + GST

Duathlon = \$750 + GST

Aquathlon = \$500 + GST

Secondary Selection Fee

Flat fee of \$200 + GST

Technical Officials

Local Officials = \$150 per official, per day of officiating

Out of town Officials= \$300 per official, per day of officiating

Please note: Triathlon NZ will always try to have local officials be present at your event; total number of officials assigned to events will be based on course and determined by Triathlon NZ Technical Manager (or equivalent) and the Technical Advisory Group

ITU AGE GROUP WORLD CHAMPIONSHIP SELECTION EVENTS

There will be at least one primary selection event and secondary selection event nominated for each ITU Age Group World Championship event, where possible and as determined by Triathlon NZ.

Selection events will follow the same Event Proposal process as outlined at the start of this document.

The Selection Panel will decide on the number of selection events allocated per distance after all applications have been considered.

Selection events will be required for (but not limited to) the following events:

- ITU Sprint Distance Triathlon World Champs
- ITU Standard Distance Triathlon World Champs
- ITU Middle Distance (prev. Long) Triathlon World Champs
- ITU Standard Distance Duathlon Champs
- ITU Sprint Distance Duathlon Champs
- ITU Middle (prev. Long) Distance Duathlon World Champs
- ITU Aquathlon World Champs
- ITU Cross Tri World Champs
- ITU Aquabike World Champs

Allocation of ITU Selection Status

Primary Selection Race

The allocation of the primary selection event will default in most cases to the Triathlon NZ National Championship event for that distance.

However, if no event bids to host the National Championship event, then a Primary Selection status application will be sought/considered.

Secondary Selection Race(s)

A Secondary Selection event may be allocated annually and can be awarded to two events in extraordinary circumstances.

Selection Event Requirements

The Event Selection Panel will discuss each proposal and rank based on the below criteria:

- Event Provider must be in good standing with Triathlon NZ
- Events must be Sanctioned under Triathlon NZ Event Accreditation System (Priority will be given to an event that has been Triathlon NZ endorsed/sanctioned for a minimum of two years prior to applying)
- Must implement Triathlon NZ One Day Memberships, which apply to the whole event
- Geographical location will be important to ensure there is travel equity for athletes
- Distances at the event must relative to the specified world championship event

- Date of event on calendar in comparison to World Championships
- Historical entrant numbers
- Sustainability (e.g. *Events which can demonstrate they have a long-term commitment of support from key partners will be viewed favourably.*)

Fees

National Championships/Primary Selection fees:

Triathlon / Aquabike - \$950 + GST

Duathlon - \$750 + GST

Aquathlon - \$500 + GST

Schools - \$500 + GST

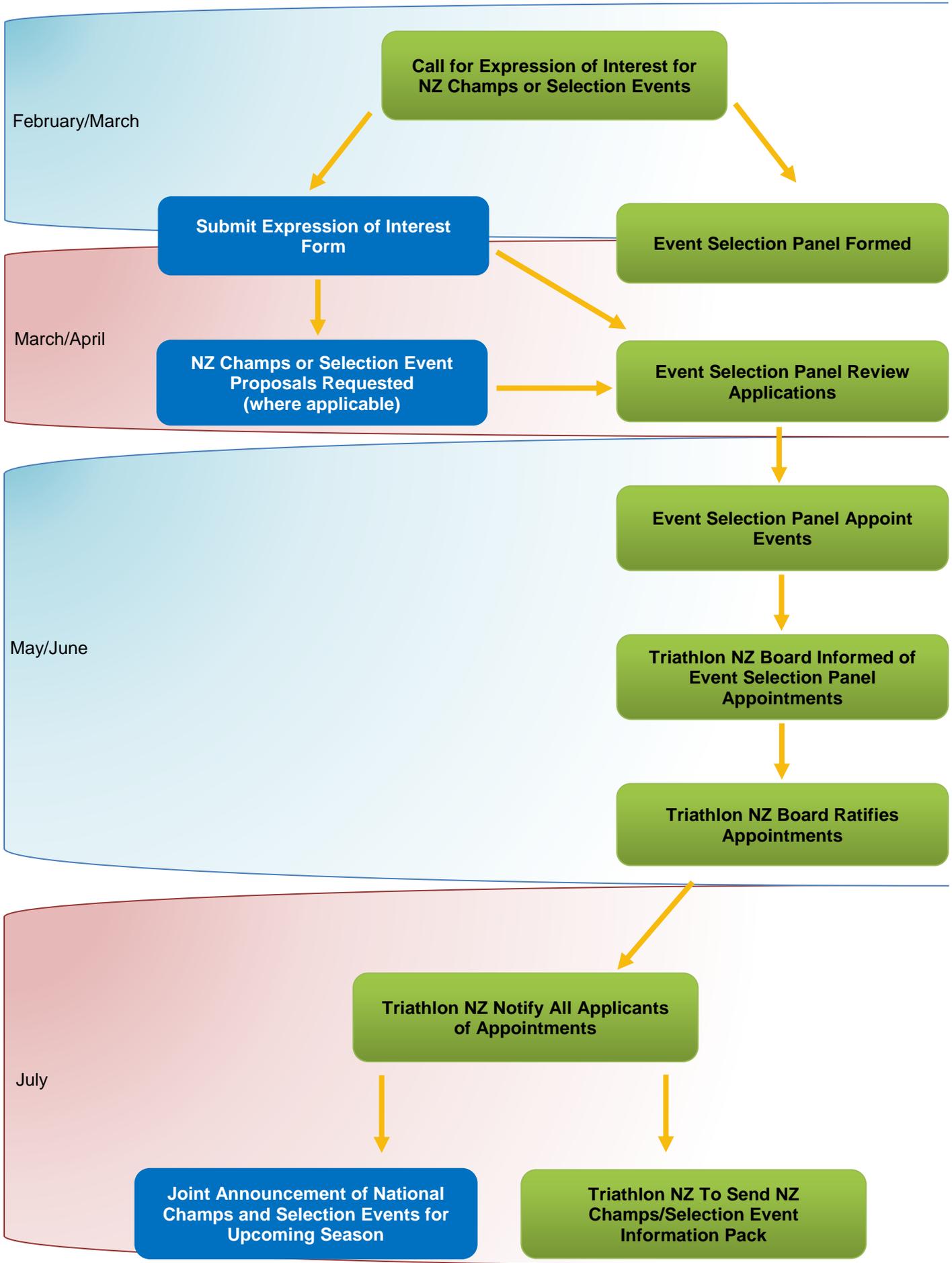
Please note: That if an event is to host more than one primary selection event the second fee will be reduced by 50%. These fees exclude Event Sanctioning/endorsement fees.

Secondary Selection fees:

Flat fee of \$200 + GST

Please note: These fees exclude Event Sanctioning/endorsement fees.

ALLOCATION FLOWCHART



*Please note dates for NZ Schools Triathlon will differ as these are appointed further in advance.