



EVENT ACCREDITATION

TRI NZ EVENT SUPPORT INFORMATION
JULY 2018

RECOGNISED LEVEL DETAILS

Becoming a Recognised event shows that your event meets the basic requirements of being safe and fair. This is attained through adhering to Tri NZ safety standards with a Technical Delegate sign off.

Requirements

Completed Recognised Application Form with basic event details, to be submitted no later than 1 month before the date of the event. This will be reviewed and feedback provided on any improvements/changes required for the standard to be met.

Documents needed to be submitted with application:

- Traffic Management Plan
- Health and Safety Plan
- Course Maps
- Insurance Certificate

Online application: [Recognised Registration Link](#)

Promotion

Triathlon NZ will promote each Recognised event through their Media Networks, based off the required information provided (Information required outlined in separate sheet).

These promotions will consist of:

- One Facebook post promoted through Triathlon NZ Community FB Page (not a paid promotion)
- One media release provided by event organiser shared through Triathlon NZ Media Networks
- Link to event in fortnightly TRIBE calendar (fortnightly newsletter to 18000+ subscribers)
- Event added to the Tri NZ Event Calendar on website

Technical Support

- Letter of accreditation from Triathlon NZ to acknowledge standards met
- Access to Tri NZ *Event* Guidelines
- Access to additional support outlined at end of document

Cost Outlined (GST Exclusive)

- One off payment of \$100

ENDORSED LEVEL DETAILS

Becoming an Endorsed event shows that your event surpasses the minimum requirements to be safe and fair. This is attained through adhering to Tri NZ safety standards with a Technical Delegate sign off.

Requirements

Completed Endorsed Application Form with systematic event details, to be submitted no later than 1 month before the date of the event. This will be reviewed and feedback provided on any improvements/changes required for the standard to be met.

Documents needed to be submitted with application:

- Traffic Management Plan
- Health and Safety Plan
- Course Maps
- Insurance Certificate
- Relevant Consents
- Competitor Briefing

Online application: [Endorsement Registration Link](#)

Promotion

Triathlon NZ will promote each Endorsed event through their Media Networks, based off the required information provided (Information required outlined in separate sheet).

These promotions will consist of:

- Use of Endorsed logo – proof event is safe and fair
- One Facebook post promoted through Triathlon NZ Community FB Page (1-3-day promotion, max value \$30, paid by Tri NZ)
- One feature in TRIBE (fortnightly newsletter to 18000+ subscribers)
- One media release provided by event organiser shared through Triathlon NZ Media Networks
- Link to event in fortnightly TRIBE calendar
- Event added to the Tri NZ Event Calendar on their website

Technical Support

- Letter of accreditation from Triathlon NZ to acknowledge standards met
- Tri NZ Representative present at event – If required
- 1x Technical Delegate assigned to the event
- One pre-event meeting with Technical Delegate
- Post event report
- One pre-event meeting with Technical Delegate
- Access to Tri NZ Online Entry Race System
- Access to Tri NZ *Event* Guidelines
- Access to additional support outlined at end of document

Cost Outlined (GST Exclusive)

- One off payment of \$500
- Payment for 1x Technical Delegate, either \$150 for a Local Technical Official, or \$300 for a out of town Technical Official *

*Where possible Triathlon NZ will try to have a local official be present at your event.

SANCTIONED LEVEL DETAILS

Becoming a Sanctioned event shows that your event exceeds the highest level of requirements to be safe and fair. This is attained through adhering to Tri NZ safety standards with a Technical Delegate sign off.

Requirements

Completed Sanctioned Application Form with in-depth event details, to be submitted no later than 2 months before the date of the event. This will be reviewed, and feedback provided on any improvements/changes required for the standard to be met.

Documents needed to be submitted with application:

- Traffic Management Plan
- Health and Safety Plan
- Course Maps
- Rubbish Management Plan
- Insurance Certificate
- Relevant Consents
- Competitor Briefing

Event providers must:

- Supply a minimum of 10 radios for the Technical team (numbers to be finalised with the TD/RR)
- Ensure that there is an area for the officials to be based during the event and opportunity for food
- Are required to submit with the application proof that they have obtained or applied for legal liability insurance covering their liabilities as event organisers to a minimum value of \$1 million (\$5 million recommended for higher participation numbers and events near forest areas).
- Tri NZ also recommend that organisers have Statutory Liability to a minimum of \$500,000 (prefer \$1mil). All insurance should meet the requirements of local or other authority's consents/obligations.

Online application: [Sanctioning Registration Link](#)

Promotion

Triathlon NZ will promote each Sanctioned event through their Media Networks, based off the required information provided (Information required outlined in separate sheet).

These promotions will consist of:

- Use of Sanctioned logo – proof event is safe and fair at the highest standard
- One Facebook post promoted through Triathlon NZ Community FB Page (1-week promotion, max value \$60, paid by Tri NZ)
- One feature and One sub feature in TRIBE (fortnightly newsletter to 18000+ subscribers)
- Feature stories of the event promoted through Triathlon NZ Media Networks
- Any media release provided by event organiser shared through Triathlon NZ Media Networks
- Link to event in fortnightly TRIBE calendar
- Event added to the Tri NZ Event Calendar on their website

Technical Support

- Letter of accreditation from Triathlon NZ to acknowledge standards met
- Tri NZ Representative present at event – *If required*
- 1x Technical Delegate assigned to the event
- Pre-event meetings with Technical Delegate to go over event details
- Support during Health and Safety Audit process – *If required*
- Monitoring and enforcement of Tri NZ Competition Rules by Technical Officials – *additional cost*
- Post event report
- Access to Tri NZ Online Entry Race System
- Access to Tri NZ *Event* Guidelines
- Access to additional support outlined at end of document

Cost Outlined (GST Exclusive)

- One off payment of \$1200

- Payment for 1x Technical Delegate and additional required Technical Officials, either \$150 for a Local Technical Official, or \$300 for an out of town Technical Official *

*Triathlon NZ will always try to have local officials be present at your event; total number of officials assigned to events will be determined by Tri NZ Technical Manager and the Technical Advisory Group

ADDITIONAL ADD ONS

Any event that is part of the EAS can purchase the following add-ons at the additional price (GST exclusive):

- Independent Health and Safety Audit - \$700 (discounted from \$800)
- Competitive Event Insurance - up to \$1000 reduction on market rate, dependent on event
- Additional Technical Officials - \$300 for out of town, \$150 for local
 - o Recognised – maximum of 1 official in a community/support role
 - o Endorsed – maximum of 2 officials
 - o Sanctioned – as required in consultation with Technical & Events Adviser and Technical Advisory Group