



Tri NZ Technical Delegate Responsibilities

After being appointed by the Tri NZ Technical Advisory Group you will be required to carry out the following for the event you have been appointed to:

- Work with Tri NZ and the LOC in regard to the sanctioning application to ensure that all components of the sanctioning application are complete.
- Review and provide feedback to LOC on course design and layout (if required).
- If applicable ensure that the course is accessible for paratriathletes. Confirm with LOC what the process will be with water exit handlers and athlete handlers for paratriathletes.
- Once plans are approved and all information required on the sanctioning document is received confirm with Tri NZ Technical Manager who will send the Sanctioning Certificate to the LOC.
- Confirm with LOC that a minimum of 10 radios will be available for the Technical Team for use during the event. Final number to be confirmed between the LOC and TD.
- Arrange a pre-race meeting with the LOC to resolve any issues relating to the safety and/or fairness of the course or any other matters arising from a review of the sanctioning application.
- Review and provide feedback on technical aspects of information to be provided to competitors.
- In conjunction with Tri NZ, confirm decisions on any race-specific regulations. Should these race specific regulations be in conflict with Tri NZ rules, confirm which rule shall take precedence (see rule 1.5). Check that these decisions are communicated to athletes in pre-race material and in the athlete briefing and that this is also included in the TO briefing material.
- Send initial communication to Technical Officials to confirm that they are still available for the event at least 3 weeks prior to event.
- In conjunction with the Race Referee and Technical Manager allocate roles to the Technical Officials who have been assigned to the race. Communicate these appointments to the Technical Officials at least 7 days prior to the event.
- Coordinate the preparation of the technical run sheet
- Arrange and prepare for pre-race meeting for technical officials
- Appoint and Chair the Competition Jury. Tri NZ Technical Manager will communicate which Board member will be present for the event.
- Inform Tri NZ Technical Manager what equipment will be required for the event.
- Purchase snacks for the officials with voucher as supplied by Tri NZ.

Prior to the competition:

- Inspect the course to ensure that the course setup, race infrastructure, safety provisions, race personnel and volunteer numbers are in accordance with commitments made by the LOC or Race Organiser in the sanctioning application. (The TD may be assisted by the appointed Chief Technical Officials in regard to the different sections of the course)
- Discuss and resolve with the LOC any matters arising from the above inspection
- Convene and conduct a pre-race meeting for all Technical Officials
- Brief the athletes if required

- Be present to advise and assist competitors on any technical matters relating to the course, the competition rules or competitors equipment.
- With assistance from the CRO sign out Tri NZ Technical vests and radios

During the competition

- In conjunction with the Competition Manager, agree that the Field of Play (FOP) is set up fairly and that it is safe to start the race
- In conjunction with the Competition Manager (or their delegate such as the Site Traffic Management Supervisor) make decisions on points of safety or in situations which may arise which are not directly covered by the competition rules.
- Assist the Race Referee and other Technical Officials as required

After the Competition

- Convene the Competition Jury (if required)
- Convene a post-race debrief with Technical Officials to gather feedback on the course and the conduct of the competition.
- Distribute petrol vouchers to officials as supplied by Tri NZ
- Complete Technical Box Ordering form and return to Tri NZ, if technical box requires restocking
- Complete the post race report based on the event Sanctioning application
- Send expense form and receipts to Tri NZ Technical Manager for any out of pocket expenses incurred for the event.

Note:

Where a Technical Delegate has not been appointed the role of the Technical Delegate will be undertaken by the Race Referee.