



**Minutes of Triathlon New Zealand Incorporated
Annual General Meeting**

Date: 25 September 2014

Time: 6.20 pm

Location: Alexandra Raceway
Presidents Lounge

Present: Graham Perks, Tony O'Hagan, Peter Fitzsimmons OBE (Life member), Garry Boon, Dave Scott, Terry Sheldrake, Julie Monahan, Shaun Collins, Craig Waugh, Jerry Fletcher, Arthur Klap, Joanne Lang, Stephanie Warwick, Jo Tisch, Mark Cross, Graeme Maw, Andrew Dewhurst, Bruce Chambers ONZM, Lynley Twyman, Kris Gemmell, Ben Eiteilberg, Lisa Greenaway, Tony Sangster, Carmel Hanley, Ange Nauck,

Apologies: Ross Capill, Tom Pryde, (Honorary Solicitor & Life member), John Hellemans (Life member) Paul Heron, Brendon McDermont, Tim Johnson

Welcome: Garry Boon welcomed all in attendance and made a special welcome to Peter Fitzsimmons OBE (Patron & Life Member) Terry Sheldrake and Bruce Chambers ONZM (Life members)

The meeting was called to order 6.20pm.

Confirmation of Minutes of the 2013 Annual General meeting	
Matters Arising	Moved that minutes (in the Annual Report) be accepted Moved: Jo Tisch Seconded: Julie Monahan Carried
President Report	
Garry Boon	<ul style="list-style-type: none"> • Mention of two Life members – Bruce Chambers ONZM and Peter Fitzsimons OBE – They received the recognition in significant part for the work they've done in the sport of Triathlon over many, many years. • Challenging year for Tri NZ in terms of the reduced budget following the departure of Contact Energy. • Tri NZ has been working hard to bridge the funding gap and has been successful in securing a number of new commercial partners. • Special mention to Craig, and the Tri NZ management team for their work over the last 12 months in a rapidly changing and re-forming organisation. • Tri NZ is disappointed with the results at the Glasgow Commonwealth Games, however it was very pleasing to see some high-end performances to end the season at the ITU World Championships Grand Finale in Edmonton.
CEO Report	
Craig Waugh	<ul style="list-style-type: none"> • Thanks to Joanne Lang and Steph Warwick for organising the SGM and AGM • Thanks to the Board - very supportive over the last 18mths. • A big thank you to staff. • High Performance <ul style="list-style-type: none"> ○ Positive results with development ages ○ Strong investment and focus on kids between 14-17years ○ Poor Commonwealth Games Result, followed by excellent results from Andre and Nicky at the Edmonton ITU World Champs Grand Finale.

	<ul style="list-style-type: none"> • Sport Services <ul style="list-style-type: none"> ○ Launched a new Strategic Plan 16mths ago, ○ Year 1 and 2 was about Business Calibration and core business rebuild – ○ Reduction in staffing from 23 to 8.5 FTE ○ \$1.5m savings in Opex. ○ Reduced / re-prioritising of services. ○ Outsourcing of Event Portfolios saves direct costs and reduces staff resourcing requirements. Over time we expect this will improve the service and quality of delivery. ○ We are exiting office building in November, and will move to a ‘shared’ services building with other sports organisation. Expect lease costs to reduce from \$120k to circa \$50k. ○ Core focuses for sport services are events, age group, technical and communication. ○ New Partnerships has been established with dot kiwi and Ora – In the last 12 months and our partnerships with Suzuki and 2XU have both been renewed. ○ Financial: <ul style="list-style-type: none"> ▪ Budgeted for a deficit of \$357k, actual deficit was \$282k. ▪ Above includes High Performance deficit of \$76k. ○ Partnership with Sovereign – 6 Tri Series events • Year ahead <ul style="list-style-type: none"> ○ Key focus on revenue generation ○ Challenge of managing expectations with reduced resources. Managing our resources as effectively as we can, require being focused and being specific about prioritising what we can do and what we are unable to do. ○ Year 2 of HP Strategic Plan Journey – Looking for continual improvement and will undergo our annual review in November. ○ Entered a partnership with Ora to assist with a new digital platform. ○ Currently have 115,000 people doing the sport per annum. However only 4,100 of these belong to clubs, with circa 110,000 people participating in the sport but having no interaction with the clubs, they are simply ‘paying to play’. As the National Sports Organisation we have work to do looking for opportunities to connect these 110k people with the sport more formally. ○ The sport is going to have a solid sustainable platform to go forward in a more diversified and less risky way, and as noted earlier we need to become more focused on what we can do to stimulate the significant opportunity for growth in our sport. • Discussion <ul style="list-style-type: none"> ○ Kris Gemmell, asked if the 2020 Strategic Plan is labour intensive. ○ Tony O’Hagan queried what is Tri NZ not going to do. What are clubs for? ○ Andrew Dewhurst talked about the roll out of events under the Sovereign partnership and noted that we are working on an opportunity for clubs to be the enablers through the partnership. Rick Wells is leading this project. Andrew noted that this will provide opportunity for clubs (and members) across the country. ○ Lynley Twyman commented - getting visibility, creating opportunity, smart easy wins for the wider community, clubs need to take responsibility for their own future ○ Craig Waugh noted that he is currently talking to Wellington and Southland Tri clubs about them partnering with Tri NZ to deliver events in those locations. Noted that we currently have this type of arrangement with the Taupo Tri Club at Kinloch.. ○ Kris asked – what is the partnership term for Sovereign? - Fixed for 3 years, KPIs are realistic, trying to diversify the risk. ○ Arthur Klap (on behalf of the Board) – Acknowledged the Tri NZ staff - done really well in the last 12mths ○ Garry introduced Board members
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Consideration of Annual Report	
	<p>Moved that read and accepted</p> <p>Moved: Terry Sheldrake Seconded: Carmel Hanley Carried</p>

Consideration of Finance Report to June 2014	
	<ul style="list-style-type: none"> • Craig noted special thank you to Mark Cross over the last 12 months with all the financial challenges and much time and effort was spent in preparing reports. • Bruce Chambers asked whether our HP Sport NZ Grant will be impacted by the poor Commonwealth Games results. Craig responded that there is a review every November. Accountability needs to be there. HPSNZ investment was reduced post London and there is a chance of further reduction but we don't know at this point. <p>Moved that read and accepted.</p> <p>Moved: Peter Fitzsimons OBE (Life member) Seconded: Bruce Chambers ONZM (Life member) Carried</p>
Appointment of Auditor	
	<p>Moved that the board be authorised to appoint the Auditor as it sees fit.</p> <p>Moved: Mark Cross Seconded: Bruce Chambers ONZM (Life member) Carried</p>
Appointment of Honorary Solicitor	
	<p>Garry Boon thanked Honorary Solicitor Tom Pryde for his continued commitment to Tri NZ. Tom apologises that he cannot be at the meeting but has willingly agreed to accept nomination as Honorary Solicitor.</p> <p>Moved that Tom Pryde is re-appointed as Tri NZ's Honorary Solicitor for 2014/2015</p> <p>Moved: Garry Boon Seconded: Terry Sheldrake (Life Member) Carried</p>
Appointment of Patron	
	<p>Garry Boon thanked Patron, Peter Fitzsimmons OBE (Life Member) for his continued commitment to Tri NZ. Moved that Peter Fitzsimmons OBE (Life member) be re-appointed as Tri NZ's Patron for 2014/2015.</p> <p>Moved: Garry Boon Seconded: Andrew Dewhurst Carried</p>
Election of Officers	

	<p><i>Peter Fitzsimmons OBE explained the format of the Tri NZ Board and announced the Part A and Part B appointments for 2014/15.</i></p> <p><i>Members of the Board Appointments Panel (BAP) are Peter Fitzsimmons (Chair), Tom Pryde and Paul Heron (SNZ).</i></p> <p><i>Part A (Elected) – 4 members, 2 positions available in 2014. Current members Arthur Klap and Brendon McDermott stood for re-election and nominations were also received from Graham Perks (Rotorua) and Ben Eitelberg (Auckland).</i></p> <p>Following the close of voting for Part A Members, the Tri NZ Auditors advised the BAP in confidence of the outcome.</p> <p>The Panel reported that Arthur Klap and Graham Perks were successful in being elected as Part A Members to the Board of Triathlon NZ for three year terms.</p> <p><i>Part B (Appointed) - 2 members, 1 position available in 2014, Mark Cross's 2 year term has ended.</i></p> <p>Consideration of candidates for the Part B Board member position was undertaken by the Panel in August</p> <p>The Panel reported that once again applications had been received from a number of excellent candidates, including the incumbent, Mark Cross. Following assessment of the applications received, and consideration of the skills and qualifications of the confirmed Part A and Part B members, the Panel decided on reappointment of Mark Cross as a Part B Member to the Board of Triathlon NZ for a three year term.</p> <p><i>President and Vice President:</i></p> <p>As soon as possible after the Board Appointments Panel has received the results of the Part A election from the auditors and made its decision on the Part B Board appointment and before the forthcoming AGM, the Panel is required in confidence to contact all members of the incoming Board, advise them of the names of the new Board members, and facilitate an election from within their ranks of the President and Vice President for the forthcoming year</p> <p>The Panel reports the outcome of that process was the confirmation of Garry Boon as President and Arthur Klap as Vice President for the 2014 – 2015 Year</p> <p>The Panel was pleased with the strong interest expressed by many well qualified individuals to serve the governance needs of the sport.</p> <p>The active input of Tri NZ Staff in promoting the opportunity for members to serve the Sport by standing for election and or appointment to the Board is also recognised.</p> <p>The Panel notes the contribution of Brendon McDermott following a term as an elected member and trusts that his experience and strong interest in the future of the sport can continue to be utilised</p>
	<p>Acknowledgments</p>
	<ul style="list-style-type: none"> • Garry Boon as President • Arthur Klap as Vice President • Garry Boon - Special thanks to the Appointment Panel
	<p>Fixing of Subscription and club affiliation fees</p>
	<ul style="list-style-type: none"> • Board's recommendation that the membership fees remain at zero and the club affiliation fees remain unchanged. There was then a robust conversation regarding this matter with a number of attendees advocating for reintroduction of a membership fees. In particular, Tony O'Hagan and Terry Sheldrake spoke in support of reinstating fees. A brief précis of the discussion is as follows; <ul style="list-style-type: none"> ○ Have a day license or become members of clubs and clubs pay a bigger affiliation fee ○ Create a system that allows community engagement and a long term sustainable community engagement in sport ○ Nominal fee –as long as there is value for money ○ How do you legislate those people who sit outside the body and still run an event

	<ul style="list-style-type: none"> ○ Offer benefits that are valuable to members that don't cost anything – pre entry to ironman or events that quickly fill up, entry in early because you are a member of Tri NZ ○ Look at what engages people – different events – attracts certain type of people – clear in the target ○ Will work for some events but not some others ○ Sport needs to have a recurring annual revenue – user pays system – value for money – tangible benefits ○ Electoral system – layering of commitment – open to casualness – need to register to become a voter ○ Board to make a commitment to discuss and come back to the next AGM with a recommendation ○ Generation shift – limited desire to belong to clubs ○ Financially better with membership ○ Under 4100 people belong to clubs in the sport of triathlon – charge \$50 – not a huge amount of cash ○ Those 4000 people already invest a lot into the system – should they be levied again or should the 100,000 people who don't, be levied ○ Talks underway with GB Tri to understand how they obtain membership via events ○ Need to look at how to create a system so that people who deliver events are required to invest money back into sport ○ Caution jumping in and charging membership to 4000 club members, or the 13,000 Tribe members ○ Complex environment that needs looking at as there is a generation shift and there is a 26% of the people who engage in sport now do it through events, the next closest Sport in NZ is netball at 3% <p>Garry Boon thanked attendees for their input to this discussion, and noted that the general feeling of the meeting is that during the next 12 months the board needs to fully review the issue of the value of membership and therefore how a membership fee could be reintroduced in a way that demonstrates value to members.</p> <p>Tri NZ Membership Subscription Fee for the 2014/15 season remains at \$0 for all members (juniors and seniors, direct and club members). Club Affiliation fees to remain unchanged at \$100.00.</p> <p>Moved: Garry Boon Seconded: Bruce Chambers Carried</p> <p>Against: Tony O'Hagan</p>
Fixing of Honoraria	
	No honoraria was proposed.
General Business	
	<ul style="list-style-type: none"> • No items • Bruce Chambers ONZM thanked the Board and staff for their efforts. <p>Moved: Bruce Chambers Seconded: Terry Sheldrake</p> <p>Kris Gemmell acknowledged that Erin Baker was inducted into the ITU Hall of Fame.</p>
Meeting Closed: 7.20pm	
	<p>The President Garry Boon thanked all those present for attending.</p> <p>There being no further business the meeting closed at: 7.20pm.</p>

Garry Boon
President
Triathlon New Zealand